

## PK Safety Team Recap December 14, 2022; 1:00 PM

**Introduction:** This is a Zoom conference available through mobile device. If driving, pull over and stop to participate safely. If participating while driving the video must be disabled and the device must be operated hands-free. Follow all traffic laws.

### SAFETY REPORT

- Safety at a Glance Report
  - SAAG Review
  - October 2022 incidents are up from 2021 incidents
  - 2023 SAAG Safety Projections *\*Preliminary*
    - Through November 2022: 403,000 Exposure Hours & 3.7 Million Vehicle Miles
      - OSHA Recordable 9
      - OSHA Lost Days 139
      - OSHA Restricted Duty Days 136
      - Total Vehicle Incidents 41
  - Note: 2 major catastrophic incidents accounted for nearly all lost, restricted days.
  - 2023 Safety Strategy
  - To Do: Identify top four hazards. Focus on reducing risk of top four hazards.
    - Top four Hazards: Caught in or Between, Struck By, TMA Crashes and Fatigue.
  
- PK Employee Safety Survey
- PK Employee Safety Perception survey is complete. Survey results are attached. Results are scheduled for review with Travelers Insurance on Friday, 12/16/22.
- To Do: Review the results and develop strategies to address deficiencies
  - Complete: November 11, 2022 through December 9, 2022
    - Safety Team - review the results and develop strategies to address issues
  
- **Think Z Culture** (a company culture with the mission of Zero Incidents, Injuries, and Defects)
- Chris Shea commented that the “Z” logo is similar to a customer named Z Contracting. Change the Think Z to Think Zero to avoid confusion with Z Contracting.
- To Do: Modify Think Z logo to a “Think Zero” or “Think Zero Culture” line + Update Logo
  - Introduced at the PK Spring General Meeting.
  - Think Z Culture = Goal is to go home safe every day
  
- Lack of enforcement of MDOT WZ requirements/specifications in the field
- Respectfully communicate with engineer / agencies and document PK position to reduce exposure to liability that could be associated with work zone incidents on the project.
  - Be the safety leader every day. The entire industry aligned with the same goal. Make course correction when deficiencies are identified. Safety. Productivity. Quality.
  
- Employee Health
- Reminder
  - Employee Assistance Program to help with health & safety concerns, Financial & legal topics, relationship and family matters, etc. PK employees eligible January 1, 2023

## PK Safety Team Recap December 14, 2022; 1:00 PM

### TRAINING

**To Do: Select 6 employees to attend CDL training class and schedule for week of January 9, 2023**

- CDL Train the trainer
  - Training completed last week of December 5<sup>th</sup>, 2022; Location: Oxford; Kevin Clark \* & Jake Hufnagel. Adam Thorman did a great job putting this program together in Oxford.
- CDL Training Program for PK Employees

6 openings for CDL training during January, February, and March

- Identify 6 PK employees for the opportunity to attend the first PK CDL training class. Classes are limited to 3 students per instructor. Instructors are Kevin Clark and Jake Hufnagel. Each class runs 5 weeks.
- 2023 PK CDL training goal: train 12 PK employees over two 5 week training courses before April 1
- MITA Foremen Leadership/Bootcamp training

**Recommend that 2 people from each division attend the MITA Foreman Bootcamp leadership training class**

- Spring 2023 (Feb, March, April) Recommend PK send people from each division
- 2023 Spring General Meeting

**Jessica contacted the facility to schedule the spring general meeting date**

- Schedule PK Spring General meeting date, location and agenda

### TECHNOLOGY

**Ongoing projects.**

- PK/Mixon Hill TerraForm development partnership
  - 2023 Pilot Program (if successful begin in March 2023)
- Tiny Mobile Layout Robot:

**To Do: Kurt sent meeting invite to Chris Warren. The meeting is to learn the process for downloading the electronic striping diagram for use in the layout robot to learn more about what is involved with using a layout robot.**

- Software demo Thursday, 12/15/22; 10:00am

### Field/Shop/Yard

- Field

**To Do: Kurt follow up**

- Body Cameras for Flaggers not using an AFAD

- Daily Safety minute – 958 documented Safety Minute Discussions through 12/12/22

**Note: Tyler Most, Patrick Beckett, Brandon Murray, Hunter Banta consistently document daily safety minutes. Good job and they set the standard of recording consistent safety discussions.**

- Safety Minute Discussion Leaders as documented on the Daily Work Report

- Shop / Yard

**Note: thank you for helping with the division safety checklists as we continue to improve safety at each division. Keep up the progress.**

- Division safety checklists
  - 2022 Division visits – PK & McShea

## PK Safety Team Recap December 14, 2022; 1:00 PM

### Incidents, Near Misses, Incident Analysis

- Incident Analysis at the conclusion of this Safety Meeting  
**Note: Three Incident analysis are complete and two need to be completed**  
**To Do: Kurt follow up with phone calls to gather information.**
  - Five Incidents for November, one from December

### In Progress

- Cam Lock Replacement  
**Note: St. Johns has the parts and is nearing completion.**  
**To Do: Create standard Cam Lock use policy**
  - Status of backorder parts: Kalamazoo; Lake City; Marquette and St. Johns.
  - Create Policy standardizing Cam Lock use for pressurized and non-pressurized
- SCB Trailer wheel stop Standardize – Propose require all trailers hauling SCB's to have the wheel stop. Wheel stop is cut from a 7"x7"x8" angle. Need someone to make sure this gets done. Who?
- Camera Systems  
**Note: Expect a quote from 3S to supply four systems to use for 2023 pilot**
  - Kohl-Tech camera system
    - i. Pricing for 4 camera systems from 3S
    - ii. Arrowsight: Remote Video Auditing (RVA) "Game Film for Business".
- Side Gates  
**To Do: Create standard policy requiring side gate use for follow vehicles.**
- Are we missing anything that could be designed to improve safety?  
**Note: Nothing missing.**
- **New Items**
  - Marcom Online Training Program  
**To Do: Kurt send list of proposed training courses, when available, to PK safety team for discussion and selection**
- **Next Meeting:** Week of January 23, 2023